

Tobacco Free Campus Implementation Timeline

Tobacco Free Campus

	January	February	March	April	May	June
Participation in Colorado Tobacco Free Hospital Forum via Conference Call.	1/28/2009					
Announcement of Senior Management's commitment to become a Tobacco Free Campus (TFC) at Board of Director Meeting.	1/28/2009					
Assign responsibility and authority for coordinating the implementation of TFC to an appropriate member of Senior Management.	1/28/2009					
Initial communication to PMC Team Members of intent to become a TFC published in internal newsletter.	1/30/2009					
Announcement of intent to become a TFC at All Team Member Meetings.		2/3/2009				
Announcement of intent to become a TFC at Department Managers' Meeting.		2/4/2009				
Announcement to High Plains Community Health Center of intent to become a TFC.		2/4/2009				
Announcement to The Legacy of intent to become a TFC.		2/5/2009				
Announcement to Prowers County Health of intent to become a TFC.		2/6/2009				
Discussion with PMC Occupational Therapist and Rehabilitation Manager to develop a Healthy Tips program for PMC Team Members interested in kicking their tobacco habits.		2/5/2009				
Discussion with PMC Dietitian to provide one-on-one diet planning with PMC Team Members interested in kicking their tobacco habits.		2/5/2009				
Lori Gittings, Prowers County Health RN, offered to become an additional resource of information related to "Quit Kits", smoking cessation programs, state and/or local individuals willing to be presenters at area events, etc.		2/6/2009				
Create an Interdisciplinary Team to plan implementation.		2/19/2009				

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Review of feedback/issues/concerns solicited from PMC Team Members.						
Collection of information from other Tobacco Free facilities begins.						
Interdisciplinary Team's participation in the Colorado Tobacco Free Hospital Forum via Conference Call			3/25/2009			
Development of support for PMC Team Members.						
Healthcare Partners in the community						
--"Quit Kits" provided by Prowers County Health						
--Smoking Cessation Classes and Information						
Internal support						
--Fitness Center discounts (LCC and LCB)						
--Dietary Counseling						
--Health Tips & Exercise Program / PMC Rehab						
--Collaborate with R&R Team Pedometer Program						
--Availability of Nicotine Patches/Lozenges/Gum						
--Nicotine Replacement Therapy Program - initiate Amendment with Group Health Insurance						
Development of Communications						
Signage changes/replacements						
Facilities Manager review/discussion w/ other facilities						
--Identify transition signage needed						
--Identify permanent signage design and placement						
Board Resolution Regarding Tobacco Free Campus						
Identify community groups for announcement						
Letters sent out to Community Leaders						
Develop press releases and presentations						
PMC Annual Health Fair Booth						
Development of flyers, brochures, notices, etc.						
Solicit comments/feedback from community						
Development of Tobacco Free Campus Policy						
PMC Team Member education of TFC policy.						
Development of support for Patients and Visitors.						