

Tobacco Free Hospital Campus Forum
December 6, 2006 - Meeting Minutes
Denver Veterans Administration Hospital, 12:30 – 1:30pm

Attendance list: *Rose Medical Center* - Roger Rewerts; *Porter Adventist Hospital* - Mary Bearman and Kelli Dahl; *National Jewish Medical and Research Center* - Fred Wamboldt and Susan Roll; *Denver Health Medical Center* - Dee Martinez; *Exempla Good Samaritan Medical Center (Lafayette)* - Mary Jackson; *The Children's Hospital* - Diane Herrick, Mike Wukitsch and Amanda Young; *Denver Veterans Admin. Hospital* - Jeriann Ascione.

Health Departments: *Boulder County Health Dept.*- Molly Hanson and Nick Robles; *Larimer County Health Dept.* – Nancy Grove and Christy Gastelle; *Tri-County Health Dept.* - Nancy Geha, Sharon Tracy and Kate Allen; *Denver Public Health* - Tracey Richers Maruyama and Pat Yetman.

Agenda Item	Discussion	Follow-up
Introductions	All attendees gave their name and position, health agency or institution.	
Update about the Tobacco-Free Hospitals Forum	<p>Tracey Richers Maruyama described the Tobacco-Free Hospital Forum:</p> <p>A forum to build a system of support & information exchange for hospital administrators to:</p> <ul style="list-style-type: none"> • learn from each other on similar tobacco free hospital issues • become acquainted with other hospitals' tobacco free policies and materials • identify and offer suggestions to overcome challenges and barriers • identify resources and enhance communications about tobacco issues • invite other hospital administrators to participate <p><u>Technical Assistance, Resources, & Support – County Health Departments</u></p> <p>Your county health department is a resource for tobacco education, prevention, policy and cessation technical assistance. To find the tobacco prevention program in your county health department visit www.steppcolorado.org</p> <p>Click on the "STEPP Staff and Grantee Directory" (scroll down menu in the middle of the page) and scroll down to locate the desired county.</p>	
Presentation – Tobacco Free Exempla Good Samaritan Medical Center (EGSMC) in	Mary Jackson, Marketing Manager, gave a presentation on how Good Samaritan implemented a tobacco-free environment for their staff, patients, and visitors. Topics included policy highlights, how administration began (leadership visioning, focus groups, researched regulatory issues, agreement from campus partners and physician buy-in), determined stakeholders, internal/external communication,	For more info, contact Mary at 303-689-5235 or email her at: mailto:jacksonm@exempla.org

Lafayette	<p>successes/challenges, and lessons learned. Mary will report back to participants regarding questions after she clarifies with her administration. Handouts: PowerPoint, EGSMC Non-smoking Policy, and a White Paper: "Mission: Good Samaritan Medical Center 100% Tobacco Free Campus, February 13, 2004" by G. Paul Stec, MD.</p>	
Presentation - Tobacco Free Denver Veterans Admin. Hospital.	<p>Jeriann Ascione, Patient Safety Manager, discussed how the Denver Veterans Admin (VA) hospital updated their smoking policy. Topics covered: VA is under federal mandate to prohibit patients who use oxygen – they cannot smoke on grounds or inside the building; all veteran's offices and congressional people were notified; changed to a tobacco free policy on 11/16/06. Jeriann handed out information regarding issues that the administrators addressed for the policy change: working with the fire risk committee, admissions office informing patients about the policy change; patients who smoke – how to track; review policy procedure daily on rounds with clinicians to make sure procedure is followed and address any problems; ask providers to begin to offer nicotine replacement to patients who smoke and are hospitalized; reporting violations; patient safety; rationale for policy issue; actions to prepare for change; and actions for implementation date on Nov. 16th – the Great American Smokeout. Handouts: "Inservice on Smoking Policy 00-74, Nov. 9, 2006" regarding updating the smoking policy.</p>	<p>For more information, please contact Jeriann at 303-393-5223 or email her at: Jeriann.ascione@med.va.gov</p>
Iowa Hospital Association toolkit.	<p>Tracey Richers Maruyama highlighted the Iowa Hospital Association toolkit and handed out two documents: Grinnell Regional Medical Center Tobacco Free Campus Timeline (attached) and the Tobacco Free Hospital Campus Policy – Timeline for Implementation (attached). Both documents contain detailed information on the steps, activities, and guidelines to address prior to their tobacco free policy implementation.</p>	<p>For more info, contact Tracey at 303-436-7949 or email at: Tracey.richersmaruyams@dhha.org</p>
Tobacco Free Hospitals Standard Checklist	<p>Nancy Grove, Lead Coordinator at the Larimer County Department of Health and Environment, informed participants about a project her tobacco prevention program is working on. Nancy and her staff have reviewed many tobacco free hospital campus policies and they are developing a standards checklist to help hospital administrators with implementing a tobacco free campus.</p>	<p>For more info, contact Nancy at 970-498-6753 or email her at: grovenl@co.larimer.co.us</p>
Discussion of next Forum	<p>Diane Herrick from The Children's Hospital volunteered to host the next forum if she could get a meeting room. Another possibility was Exempla Good Samaritan Medical Center in Lafayette.</p> <p>NOTE: Diane from the Children's Hospital was not able to secure a meeting room</p>	<p>See next row...</p>

	on January 24 th but was able to get a room on February 28 th from 12:30 – 1:30. Lunch will be provided. See below for February's forum.	
Next Forum – January	Wednesday, January 24, 2007 12:30 – 1:30 Exempla Good Samaritan Medical Center, Lafayette Lunch will be provided	RSVP to Mary Jackson at 303-689-5235 or email her at: mailto:jacksonm@exempla.org by January 17 th so she can order enough for lunch.
February Forum –	Wednesday, February 28, 2007 12:30 – 1:30 The Children's Hospital, Denver Lunch will be provided	Diane Herrick, Clinical Coordinator Resp. care, will send out directions. Diane's contact info is: 303-861-6601 or mailto:herrick.diane@tchden.org
March Forum –	Wednesday, March 28, 2007 12:30 – 1:30 Porter Adventist Hospital, Denver Lunch will be provided	Kelli Dahl, Director of Safety and Security, will send out directions. Kelli's contact info is: 303-765-6147 or kellidahl@centura.org