



## Platte Valley Medical Center

### Administration Human Resources

Policy Name: Smoke-Free Campus  
 Policy Number: P-EC.7000.HR  
 Approval Date: 07/09/2007  
 Approved by: Standards Committee

#### ▼ Header Information

Policy		Deployment	
Policy Name:	Smoke-Free Campus Smoke-Free Campus	Institution:	PVMC
Supercedes:		Division:	Hospital
Policy Level:	Institutional	Department:	Administration Human Resources
Owner(s):	Jackie Dunkin/50ak/GWSIEMENS	Contributing Departments:	Administration Human Resources Plant Services
Priority:		Manual Name:	
Identification Number:	P-EC.7000.HR	Manual Category / Chapter:	EC - Management of Environment of Care
Status:	4. Approved	Restricted to Groups:	
Approval Date:	07/09/2007	Policy Start Date:	04/01/07
Version Number:	2	Monthly Review Interval:	36
		Policy Review Date:	07/09/2010

#### ▼ Policy

##### PURPOSE:

To outline Platte Valley Medical Center's philosophy regarding smoking and to set forth guidelines. Platte Valley Medical Center (PVMC) is committed to providing a safe and healthy environment, to the treatment of disease, and to the prevention of disease and improving the health of our community and staff. A smoke-free campus helps sets an example to the community, and PVMC wishes to send a consistent message to the community and all who are associated with the Hospital.

##### POLICY:

The new PVMC campus on 1600 Prairie Center Parkway is a smoke-free campus. For the purpose of this policy, the term "smoking" refers to the act of smoking, burning, or chewing any form of tobacco or smoking materials, including, but not limited to, cigarettes, cigars, and pipes, and chewing tobacco. Smoking is not permitted by any employee, physician, volunteer, patient, visitor, vendor, contractor, or anyone else in any facility owned or leased by PVMC, anywhere on the grounds of any such facilities, including parking lots

and cars parked in the parking lots, and in any facility located on property owned by PVMC. However, everyone is free to continue smoking off campus during non-working hours. Additionally, employees, physicians, and volunteers must remain free of the smell of strong smoke upon arriving to work and throughout their entire shift.

## **PROCEDURE:**

### **Employees, Physicians, and Volunteers**

PVMC recognizes that it is not easy to quit and that smokers are valued members of the healthcare team. Therefore, employees, physicians, and volunteers who smoke are encouraged to participate in one or more of the following in the list below to assist them in their efforts to stop smoking. In addition, the Platte Valley Family Pharmacy, located in the Medical Office Building, offers nicotine alternatives, such as the patch, gum, lozenges, etc. Any employee, volunteer or physician who observes violations of this policy should inform the smoker that PVMC is a smoke-free campus. Attached to this policy are some scripting examples that may be used. Employees who violate this policy may be disciplined utilizing the Hospital's discipline policy.

- ◆ One-on-one assistance through PVMC's Employee Assistance Program (Part of the employees' three free sessions per year), 303-655-9065
- ◆ [www.quitnet.com](http://www.quitnet.com) provides comprehensive resources and support for people trying to give up smoking.
- ◆ Colorado quitline, 1-800-784-8669, free nicotine patches
- ◆ [www.tchd.org](http://www.tchd.org), Tri-County Health Department, links to resources and fact sheets
- ◆ [www.co.QuitNet.com](http://www.co.QuitNet.com), QuitNet, Launched in 1995, QuitNet is Web's original quit smoking site
- ◆ [www.tobaccofreenurses.org](http://www.tobaccofreenurses.org), or call toll free 1-877-203-4144
- ◆ [www.steppcolorado.org](http://www.steppcolorado.org) (scroll down the menu in the middle of the page to locate the desired county)
- ◆ [www.coloradoguidelines.org/tobacco/index.htm](http://www.coloradoguidelines.org/tobacco/index.htm)
- ◆ [www.ahrq.gov](http://www.ahrq.gov), agency for Healthcare Research and Quality, "You Can Quit Smoking," consumer's guide and kit
- ◆ [www.cancer.org](http://www.cancer.org), American Cancer Society, tools to help smokers quit, zip code search for local resources
- ◆ [www.americanlegacy.org/greatstart](http://www.americanlegacy.org/greatstart), American Legacy Foundation/Pregnant Smokers, outlines benefits to both mother and baby
- ◆ [www.lungusa.org](http://www.lungusa.org), American Lung Association, smoking cessation support for the patient
- ◆ [www.cdc.gov](http://www.cdc.gov), Centers for Disease Control and Prevention, educational materials for clinicians on treatment of tobacco
- ◆ [www.nci.nih.gov](http://www.nci.nih.gov), National Cancer Institute, provides information on tobacco research, literature and statistics
- ◆ [www.surgeongeneral.gov](http://www.surgeongeneral.gov), Office of the Surgeon General, offers information on the latest drugs and counseling techniques for treating tobacco use and dependence. Publishes the "Clinical Guideline for Treating Tobacco Use and Dependence"
- ◆ <http://rxforchange.ucsf.edu/>, Rx for Change program based on five A's intervention model, provides comprehensive training for health care professional students in smoking cessation techniques
- ◆ <http://smokingcessationleadership.ucsf.edu>, Smoking Cessation Leadership Center, national program office of the Robert Wood Johnson Foundation whose aim is to increase smoking cessation rates and increase the number of health professionals who help smokers quit smoking
- ◆ [www.smokefree.gov](http://www.smokefree.gov), online guide to quitting smoking

**Applicants for Employment**

All individuals who apply for employment are informed of the Smoke-free Campus policy and asked to sign a statement indicating that they have been made aware of its provisions and agree to abide by it. If they do not sign the statement, they will not be eligible for hire.

**Patients**

Outpatients, children and adolescent patients are prohibited from smoking both indoors and outdoors while on hospital property.

Inpatients are not allowed to smoke in their rooms, in any facility owned or leased by PVMC, anywhere on the grounds of any such facilities, including parking lots and cars parked in the parking lots, and in any facility located on property owned by PVMC. The advent of nicotine replacement products and smoking cessation programs offer options to patients who smoke. The use of any nicotine alternatives should take place only under the authorization and supervision of the patient's physician. The Physicians and RN's will coordinate nicotine alternatives.

Patients with pneumonia, heart failure, and acute myocardial infarction, and patient who express a desire to quit smoking may be provided with educational material, and referral sources may be made available to them.

**Visitors, Vendors, Contractors, and All Other Persons**

Visitors, vendors, contractors and all other persons are also prohibited from smoking while on the hospital campus. Employees, physicians, and volunteers are encouraged to let these folks know of the smoke-free campus policy and request that they dispose of their smoking material.

**Employee's Signature**

I, the employee, understand that PVMC is a smoke-free campus. I have read this policy and agree to abide by its requirements.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Employee's Printed Name

\_\_\_\_\_  
Date

**Attachments List:**

Name	Size
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